



Republic of the Philippines
Province of Camarines Sur
MUNICIPALITY OF TINAMBAC



OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

October 3, 2025

MS. LACE DANSICO TAPIA
Manager, Landansico Non-Specialized Wholesale Trading
Zone 7, San Rafael, Cararayan, Naga City

Dear Madam:

The attached Contract Agreement having been approved, notice is hereby given to **Landansico Non-Specialized Wholesale Trading** that work may commence on the **Supply and Delivery of Office Supplies, Office Equipment & Appliances of LGU, Tinambac, Camarines Sur**, effective on **October 10, 2025 or Seven (7) days after the receipt of this notice.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Tinambac, Camarines Sur.

Very truly yours,

A handwritten signature in black ink, enclosed within a circular border.

EDWARD ALBERT P. PRADES
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: Joseph Andrew A. Alvarante

Authorized Signature: A handwritten signature in black ink, placed over the line.